

## Sanitary Equipment and Facility Design PDG

**Names of Attendees:** John Merenick (Chair), Rick Stokes (Vice Chair), Bill Huntley, David Buckley, David Shelep, Dimitri Tavernarakis, Duane Grassmann, Elizabeth Demmings, Fred Cook, James Zeigler, Jason White, Jill Hollingsworth, Joe Stout, Joel Cook, John Holah, Josie Greve-Peterson, Michelle Smith, Nathan Mirdamadi, Phyllis Posy, Robert Roe, Roger Brown, Steve Sims, Tom England, and Yvonne Masters.

**Board/Staff Present:** Ruth Petran, Didi Loynachan, and Dina Siedenburg.

**Number of Attendees:** 27.

**Meeting Called to Order:** 2:00 p.m. Eastern Time, September 15, 2020.

**Minutes Recording Secretary:** Rick Stokes, Vice Chairman.

John Merenick kicked off the meeting with etiquette, called-in names request and agenda. A reminder for next year's Annual Meeting was given for July 18-21, 2021 in Phoenix, AZ.

Roundtable or Symposia submission are due by November 10 to be accepted.

Reviewed anti-trust guidelines with the group.

Ruth Petran reviewed updates from Board. The Annual Meeting is Oct. 26 – 28 as a virtual meeting. Including as many elements as possible in the virtual format. Lecture, regulatory update, Siliker lecture and doing more of an interview style. Lots of symposia on technical and poster sessions. Posters and recordings will be available outside of the 3-day meeting times. Virtual exhibits and award presentations will also be happening.

Early registration expires Oct 1. A new diversity and inclusion council has been formed within IAFP to ensure IAFP continues to be a welcome place for everyone.

John encouraged the group to attend upcoming meeting online.

**Old Business:** None.

**New Business:**

John opened the floor for nominations for a Vice Chair-Elect. Their term as Vice Chair would start on July 18, 2021. We will use IAFP Connect within the next couple of weeks for voting when we have some names.

John asked people calling in by telephone only to provide their names to be recorded. Steven Sims and Elizabeth Demmings were two names that may not have been captured.

John reviewed symposia ideas from the previous year's meeting. Discussion was given on each of the topics with some members offering help on the topics.

Several topics were discussed and asked for possible help from the Food Hygiene and Sanitation PDG group in order to create a full symposium. A full list of topics and speaker suggestions will be emailed in the coming weeks.

A large discussion was held on the topic of possible design changes to current facilities due to the COVID restrictions.

John started to wrap the meeting by confirming that Dimitri is interested in the Vice Chairperson position, if available. We will put out an online vote for our next Vice Chairperson in the next week.

The group was reminded of the upcoming IAFP Annual Meeting October 26 – 28.

A final reminder for next year's Annual Meeting was given for July 18 – 21, 2021 in Phoenix, Arizona. Roundtable or symposia proposals are due by November 10 to be accepted.

A synopsis will be sent out in the next couple of weeks.

**Recommendations to the Executive Board:** None.

**Next Meeting Date:** July 18, 2020, Phoenix, Arizona.

**Meeting Adjourned:** 3:15 p.m. Eastern Time.

**Chairperson:** John Merenick.